



Professional Firefighters/Paramedics of Palm Beach County, Inc. IAFF Local 2928

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561-969-0729 • Fax: 561-969-1059
www.IAFF2928.com

REQUEST FOR SPONSORSHIP DONATION

Please print

Name of Applicant (Member): _____

Home phone: _____ Work phone: _____

Name of Organization: _____

Address/City/State/Zip: _____

Contact Person(s): _____ Contact Phone Number: _____

Brief description of the nature of the advertisement (sign, brochure, etc.): _____

Number of Participants: 1-9 _____ 10-49 _____ 50-99 _____ 100+ _____

Amount Requested _____ : _____ Date Funds Needed: _____

Make Check Payable to: _____

Send/Mail to: _____

Applicant's Signature: _____ Date Received: _____

D.V.P Signature: _____ Date Received: _____

Attach all sponsorship, donation or advertising documentation and materials to this application. D.V.P. MUST SIGN form before E-Board will consider.

PROCEDURES FOR REQUESTING UNION FUNDS FOR SPONSORSHIPS, ADVERTISEMENTS AND DONATIONS

The following recommendations were provided by a committee of DVP's and a Principal Officer. The E-Board has adopted some guidelines to help members with requests for sponsorships, advertisements, and donations. At the same time, the need for fiscal responsibility has been addressed. They will provide for an equitable and fair distribution of these monies that are provided from your monthly dues. In the past, requests were handled and approved without any formal guidelines and few budget restraints. At this time, we expend over \$10,000.00 annually for everything from team sport activities to supporting our members in EMS and Fire/Rescue competitions. I have listed the guidelines that will assist each of you when requesting funding and will allow the E-Board to approve in a responsible manner:

- Establish budget funding in quarterly increments of \$2500.00, for an initial annual budget of \$10,000.00.
- Requests will be handled on a first come/first served basis established by date of application each quarter (any application denied due to lack of funding in one quarter, should be resubmitted in the next quarter to be considered). Preference shall be given to members applying for the first time and/or to those applicants who have an immediate family member as a participant.
- Limits Established: Sponsorships - \$350.00 Advertisements - \$200.00 Donations - \$100.00
Requests for individual sponsorships will not be considered; however, requests for individual, charitable donations may be submitted.
- Requests will be reviewed and approved monthly at E-Board meetings.

Hopefully, you will understand the need for these guidelines. We are receiving more and more requests; and we want to be fair and responsible, at the same time. You can help by picking up an application form at the Union office or contact your DVP. Be sure to prepare your form completely and in a timely manner so that your request can be approved as soon as possible. Completed forms should be submitted to your DVP. for review and then forwarded to the President at the Union office

Revised 03/13/03

Affiliated with the International Association of Fire Fighters, AFL-CIO, CLC

